

No	Documents Required
01	<b>Travellers Details</b> <ul style="list-style-type: none"> <li>Original passport required: Valid for at least 6 months from UK departure with 2 blank pages. Include any old passports.</li> <li>Handwritten, observed, or passports with validity more than 10-year old are not accepted. Provide photocopies of first and last passport pages.</li> </ul>
02	<b>Travel Details</b> <ul style="list-style-type: none"> <li>Copy of confirmed Arrival and Departure tickets</li> <li>Confirmed Hotel reservation showcasing the Hotel Address, Contact Number, Applicant's Name and Dates of Reservation for all days of travel</li> </ul>
03	<b>If Employed</b> <ul style="list-style-type: none"> <li>Provide the following company letters on official letterhead, including the applicant's name, designation, and signature of the authorized signatory (The Visa Officer, Embassy of Turkey, Delhi): <ul style="list-style-type: none"> <li>Leave Sanction letter (OR) No Objection Certificate.</li> <li>Payslips of last 3 months.</li> <li>Company Appointment Letter (if the applicant has recently switched the company).</li> <li>3 years' ITR or Form 16 (Part A &amp; Part B) is required.</li> <li>Personal bank statement should be for the last 6 months with the bank's sign &amp; Closing Balance should be INR 2 Lakhs per applicant.</li> </ul> </li> </ul>
04	<b>If Self-employed</b> <ul style="list-style-type: none"> <li>Cover Letter on official business letterhead including the applicant's name, designation, and signature of the authorized signatory. (The Visa Officer, Embassy of Turkey, Delhi)</li> <li>Valid proof of Business Registration Certificate, such as GST certificate, Certificate of Incorporation, Partnership Deed, MOA, etc.</li> <li>For Partners, LLPs, or Directors: Business ITR for the last 3 years is required along with personal ITR</li> <li>For Self-Employed Individuals: 3 years' Personal / Company ITR</li> <li>Personal bank statement should be for the last 6 months with the bank's sign &amp; Closing Balance should be INR 2 Lakhs per applicant.</li> </ul>
05	<b>Specific Mandates</b> <ul style="list-style-type: none"> <li><b>In-person visit to the visa application centre for biometric submission and document submission.</b></li> <li>All documents should be in English. If a document is in any other language, an official translation of the same should be submitted.</li> <li>Embassy or Consulate may request additional documents or personal interview with the applicant on a case-by-case basis.</li> </ul>
06	<b>If Student</b> <ul style="list-style-type: none"> <li>Bonafied certificate from educational institution</li> <li>Leave letter from the student's educational institution</li> <li>Student identity card copy</li> </ul>
07	<b>If Retired</b> <ul style="list-style-type: none"> <li>Retirement proof or Pension slip for the last 3 months</li> </ul>
08	<b>If staying with friends and family</b> <ul style="list-style-type: none"> <li>Invitation letter from invitee</li> <li>Copy of Passport and Visa of the Inviter</li> </ul>
09	<b>Optional Investment Documents</b> <ul style="list-style-type: none"> <li>Investments such as: Property Ownership, Life Insurance, Fixed Deposits Or Demat Holdings Statement</li> </ul>

**KINDLY CONSIDER THE FOLLOWING INFORMATION AS IMPORTANT BEFORE APPLYING FOR VISA:**

- Visa fees & Service Charge are non refundable against any refusal or cancellation.
- Visa grant or refusal is at the sole discretion of the embassy.
- Visa processing time is decided by the Foreign Missions.



**For more info contact:**  
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