

No	Documents Required
01	<p>Travellers Details</p> <ul style="list-style-type: none"> Physical Passport should be valid for at least 6 months from the date of departure from Schengen. Handwritten passports and passports valid for more than 10 years are not accepted. Passports with observations regarding the front data page will not be accepted; the passport must have at least two empty pages to affix a visa. Photo dimensions: 35mm x 45mm on matte finish paper with white background. (Face should cover 80%, non-smiling, without glasses or head covering) Complete & signed visa form <p>If minor travelling together</p> <ul style="list-style-type: none"> Birth certificate School id / College id / Leaving certificate For minors traveling with one parent, provide written consent of the other parent or guardian, include a signed copy of the other parent or guardian's passport or photo ID. If a person has sole custody or guardianship of the minor, provide proof. NOC from the parent if applicable. All minors must be accompanied by both parents or legal guardians and sign the application form in front of a VFS officer, except when the child is visiting the other parent residing in schengen area.
02	<p>Travel Details</p> <ul style="list-style-type: none"> Copy of confirmed Arrival and Departure tickets. Day to day itinerary. Passports with observations regarding the front data page will not be accepted; the passport must have at least two empty pages to affix a visa. Copy of confirmed Hotel reservation showcasing the Hotel Address, Contact Number, Applicant's Name, and Dates of Reservation for all days of travel. If the applicant is traveling to several Member States, proof of accommodation in each of them.
03	<p>If Employed</p> <ul style="list-style-type: none"> Provide the following company letters on official letterhead, including the applicant's name, designation, and signature of the authorized signatory (consulate (or) embassy as per jurisdiction): <ul style="list-style-type: none"> Leave Sanction letter (OR) No Objection Certificate. Payslips of last 3 months. Company Appointment Letter (if the applicant has recently switched the company). 3 years' ITR or Form 16 (Part A & Part B) is required. Personal bank statement should be for the last 6 months or E-Statement showing healthy balance with the bank's sign & seal .
04	<p>If Self-employed</p> <ul style="list-style-type: none"> Cover Letter on official business letterhead including the applicant's name, designation, and signature of the authorized signatory. (consulate (or) embassy as per jurisdiction) Valid proof of Business Registration Certificate, such as GST certificate, Certificate of Incorporation, Partnership Deed, MOA, etc. For Partners, LLPs, or Directors: Business ITR for the last 3 years is required along with personal ITR For Self-Employed Individuals: 3 years' Personal / Company ITR Personal bank statement should be for the last 6 months or E-Statement showing healthy balance with the bank's sign & seal.
05	<p>Specific Mandates</p> <ul style="list-style-type: none"> All documents should be in English. If a document is in any other language, an official translation of the same should be submitted. Embassy or Consulate may request additional documents or personal interview with the applicant on a case-by-case basis. If married & name is not stated in passport then required marriage certificate.
06	<p>Travel Insurance</p> <ul style="list-style-type: none"> Mandatory travel insurance with minimum coverage of Euro 30,000 or US Dollar 50,000 is required for health emergencies, treatment, hospitalization, or repatriation. It must cover all Schengen countries and be valid for the entire stay. Inadequate insurance may result in a shorter visa validity. Carry valid Schengen travel insurance and be prepared to show proof to border authorities.

KINDLY CONSIDER THE FOLLOWING INFORMATION AS IMPORTANT BEFORE APPLYING FOR VISA:

- Visa fees & Service Charge are non refundable against any refusal or cancellation.
- Visa grant or refusal is at the sole discretion of the embassy.
- Visa processing time is decided by the Foreign Missions.



For more info contact:
+91 9426417399

07	<p>Staying with friends and family</p> <ul style="list-style-type: none">• Invitation letter from the invitee.• Visa Copy or Resident Permit along with the ID/Passport of the inviting person.• Address proof of the Invitor with the permanent address and contact number of the inviting person.
08	<p>Sponsor documents</p> <ul style="list-style-type: none">• Sponsorship letter from the sponsor stating the applicant's details and particulars for the trip.• Employment proof of the sponsor.• Bank statement of the sponsor.• Government ID proof (Passport, Driving license, PAN card) of the sponsor if the sponsor is from India.• If the sponsor is from Australia, then a passport/driving license copy of the sponsor.
09	<p>If Visiting for Business Purpose</p> <ul style="list-style-type: none">• Invitation letter for company on thier letter head with complete details of your trip.• Bank statement of last 6 months with sign & stamp, company registration certificate & ITR of last 3 years of the company which will bare your travel expenses.

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