

# Checklist of **TATKAL APPLICATION** for Indian Passport

## Documents required for age above 18+ years

### Proof of Date of Birth

(minimum any two required)

- School Leaving
- Driving License
- PAN Card
- Policy Bond issued by the Public Life Insurance Corporation / Companies having the DOB of the holder of the insurance policy

### Proof of present address

(minimum any three required)

- Electricity bill of last & current year
- Bank passbook of running account
- Election card
- Landline / post paid mobile bill
- Rent Agreement
- Proof of Gas Connection
- Income Tax Assessment Order
- Certificate from Employer of reputed companies on letter head

\*Last education marksheet / degree certificate ( compulsory )

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## Documents required for minor age

### Proof of Date of Birth

(minimum any two required)

- Birth Certificate ( for age up to 18 yr)
- School Leaving ( for age above 15 yr)
- Aadhar card
- School ID Card / Bonafied Certificate
- Policy Bond issued by the Public Life Insurance Corporations / Companies having the DOB of the holder of the insurance policy

### Proof of present address

(minimum any three required)

- Rent Agreement
- Parent's landline / post paid mobile bill
- Income Tax Assessment Order
- Proof of Gas Connection
- Last & first page of parent's passport copy
- Annexure D ( provided by us )
- Parent's Electricity bills of last & current year

\*Last education marksheet / degree certificate ( compulsory )

**\*Carry all original document's along with 1 Xerox copy, application form and appointment confirmation copy.**