

No	Documents Required
01	<b>Travellers Details</b> <ul style="list-style-type: none"> <li>Passport should be valid for at least 6 months from the date of departure from South Africa with atleast 2 blank pages.</li> <li>Connecting old passport is to be submitted as well.</li> <li>Handwritten passport and passports valid for more than 10 years are not accepted.</li> <li>2 Photographs: 35 mm X 45 mm, clicked within the last 3 months, 80% face, clicked against a plain white background with matt finish.</li> </ul>
02	<b>Travel Details</b> <ul style="list-style-type: none"> <li>Copy of confirmed Arrival and Departure tickets.</li> <li>Copy of confirmed Hotel reservation showcasing the Hotel Address, Contact Number, Applicant's Name and Dates of Reservation for all days of travel.</li> <li>Detailed daily plan for applicant's stay in South Africa (Only for Delhi jurisdiction).</li> </ul>
03	<b>If Employed</b> <ul style="list-style-type: none"> <li>Provide the following company letters on official letterhead, including the applicant's name, designation, and signature of the authorized signatory (Consulate general of South Africa): <ul style="list-style-type: none"> <li>Leave Sanction letter (OR) No Objection Certificate.</li> <li>Payslips of last 3 months.</li> <li>Company Appointment Letter (if the applicant has recently switched the company).</li> <li>3 years' ITR or Form 16 (Part A &amp; Part B) is required.</li> <li>Personal bank statement should be for the last 6 months with the bank's sign &amp; seal or E-Statement showing healthy balance.</li> </ul> </li> </ul>
04	<b>If Self-employed</b> <ul style="list-style-type: none"> <li>Cover Letter on official business letterhead including the applicant's name, designation, and signature of the authorized signatory. (Consulate general of South Africa)</li> <li>Valid proof of Business Registration Certificate, such as GST certificate, Certificate of Incorporation, Partnership Deed, MOA, etc.</li> <li>For Partners, LLPs, or Directors: Business ITR for the last 3 years is required along with personal ITR</li> <li>For Self-Employed Individuals: 3 years' Personal / Company ITR</li> <li>Personal bank statement should be for the last 6 months with the bank's sign &amp; seal or E-Statement showing healthy balance.</li> </ul>
05	<b>If student</b> <ul style="list-style-type: none"> <li>Bonafide certificate (or) Leave letter from educational institution (or) Student identity card copy.</li> </ul>
06	<b>If retired</b> <ul style="list-style-type: none"> <li>Retirement Proof or Pension slip for the last 3 months.</li> </ul>
07	<b>Specific Mandates</b> <ul style="list-style-type: none"> <li>All documents should be in English. If a document is in any other language, an official translation of the same should be submitted.</li> <li>Embassy or Consulate may request additional documents or personal interview with the applicant on a case-to-case basis.</li> <li>If married &amp; name is not stated in passport then required marriage certificate.</li> </ul>
08	<b>Sponsor documents</b> <ul style="list-style-type: none"> <li>Sponsorship letter from the sponsor stating the applicants details and particulars for the trip.</li> <li>Employment proof and Bank-statement of the sponsor,</li> <li>Government ID proof (Passport, Driving license, PAN card) of the sponsor if the sponsor is from India (or) If the sponsor is from South Africa, then passport/driving license copy of the sponsor</li> </ul>
09	<b>Minor Travelling</b> <ul style="list-style-type: none"> <li>Applicants below the age of 18 have to present their notarised birth certificate.</li> </ul>
10	<b>Staying with friends and family</b> <ul style="list-style-type: none"> <li>Invitation Letter attested by Commission of Oaths in South Africa mentioning the name/passport number of invitees &amp; duration/purpose of stay</li> <li>Inviting person's ID/passport attested by Commission of Oaths in South Africa</li> <li>Inviting person's permanent address &amp; contact number.</li> </ul>
11	<b>Rental agreement</b> <ul style="list-style-type: none"> <li>Notarised Rental agreement; can be either one of 100/- stamp paper (or) online rental agreement.</li> <li>Applicable, if passport is issued in a different jurisdiction from the jurisdiction of visa application. The jurisdiction is given below:</li> <li>Mumbai Jurisdiction: Maharashtra, Madhya Pradesh, Gujarat, Goa, Telangana, Kerala, Karnataka, Tamilnadu &amp; Andhra Pradesh.</li> <li>New Delhi Jurisdiction: Rest of all states.</li> </ul>

## KINDLY CONSIDER THE FOLLOWING INFORMATION AS IMPORTANT BEFORE APPLYING FOR VISA:

- Visa fees & Service Charge are non refundable against any refusal or cancellation.
- Visa grant or refusal is at the sole discretion of the embassy.
- Visa processing time is decided by the Foreign Missions.



**For more info contact:**  
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