

No	Documents Required
01	<b>Travellers Details</b> <ul style="list-style-type: none"> <li>Photocopies of first and last pages of current passport &amp; old passport and all stamp pages of the same.</li> <li>Validity: 6+ months from planned departure, 2+ blank pages.</li> <li>High Resolution of all pages containing immigration stamps and visas on the current passport and two recent old passports, including the bio data page, observations page and back page of the passport.</li> <li>Please provide a digital photograph as per the new requirements for Canada Visa.</li> </ul>
02	<b>If Employed</b> <ul style="list-style-type: none"> <li>Provide the following company letters on official letterhead, including the applicant's name, designation, and signature of the authorized signatory (High Commission of Canada, New Delhi):               <ul style="list-style-type: none"> <li>Leave Sanction letter (OR) No Objection Certificate.</li> <li>Payslips of last 3 months.</li> <li>Company Appointment Letter (if the applicant has recently switched the company).</li> <li>3 years' ITR or Form 16 (Part A &amp; Part B) is required.</li> <li>Personal bank statement or E-Statement which should be for the last 6 months showing healthy balance.</li> </ul> </li> </ul>
03	<b>If Self-employed</b> <ul style="list-style-type: none"> <li>Cover Letter on official business letterhead including the applicant's name, designation, and signature of the authorized signatory. (High Commission of Canada, New Delhi)</li> <li>Valid proof of Business Registration Certificate, such as GST certificate, Certificate of Incorporation, Partnership Deed, MOA, etc.</li> <li>For Partners, LLPs, or Directors: Business ITR for the last 3 years is required along with personal ITR</li> <li>For Self-Employed Individuals: 3 years' Personal / Company ITR</li> <li>Personal bank statement or E-Statement which should be for the last 6 months showing healthy balance.</li> </ul>
04	<b>If Student</b> <ul style="list-style-type: none"> <li>Any one of the below letter from the Institute containing the applicants name:</li> <li>Bonafide certificate (or) Leave letter from educational institution (or) Student identity card copy.</li> </ul>
05	<b>If Retired</b> <ul style="list-style-type: none"> <li>Retirement Proof (OR) Pension slip for the last 3 months - if applicable.</li> </ul>
06	<b>Specific Mandates</b> <ul style="list-style-type: none"> <li>All documents should be in English. If a document is in any other language, an official translation of the same should be submitted.</li> <li>The Embassy or Consulate may request additional documents or a personal interview on a case-by-case basis.</li> <li>Biometrics is not required if the applicant has finished biometrics in the last 10 years.</li> <li>Required marriage certificate, if the spouses name is not mentioned at the back of the passport.</li> </ul>
07	<b>Sponsor documents</b> <ul style="list-style-type: none"> <li>Sponsorship letter from the sponsor stating the applicants details and particulars for the trip.</li> <li>Employment proof of the sponsor.</li> <li>Bank-statement of the sponsor,</li> <li>Government ID proof (Passport, Driving license, PAN card) of the sponsor if the sponsor is from India (or) If the sponsor is from Canada, then passport/driving license copy of the sponsor</li> </ul>
08	<b>Additional financial documents</b> <ul style="list-style-type: none"> <li>Property Ownership Proofss / List of property ownership documents / Fixed deposit statements / Mutual fund statements / Demat account holdings</li> </ul>
09	<b>Staying with friends and family</b> <ul style="list-style-type: none"> <li>Invitation letter from the invitee; addressed to the visa officer, high commissioner, Canada, new Delhi</li> <li>Visa Copy or Resident Permit along with the ID/passport of the inviting person.</li> <li>Address proof of the Invitor with the permanent address and contact no.of the inviting person.</li> </ul>
10	<b>If Visiting for Business Purpose</b> <ul style="list-style-type: none"> <li>Invitation letter for company on thier letter head with complete details of your trip.</li> <li>Bank statement of last 6 months with sign &amp; stamp, company registration certificate &amp; ITR of last 3 years of the company which will bare your travel expenses.</li> </ul>

**KINDLY CONSIDER THE FOLLOWING INFORMATION AS IMPORTANT BEFORE APPLYING FOR VISA:**

- Visa fees & Service Charge are non refundable against any refusal or cancellation.
- Visa grant or refusal is at the sole discretion of the embassy.
- Visa processing time is decided by the Foreign Missions.



**For more info contact:**  
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