



CHINA BUSINESS VISA CHECKLIST

1. Passport valid for 6 months & all previous passport
2. Previous chinese visa copy if any
3. White Background Photo (35*45 mm with 80% face cover)
4. Visa application form
5. Proof of income i.e. last 3 years' personal ITR
6. Personal bank statement for the last 6 months
7. Salary slip for the last 6 months and leave letter – if service
8. Company bank statement for the last 6 months, company IT returns for the last 3 years, company registration copy – if the business
9. Covering letter with designation, email ID, and sign-on business letterhead- if you have a business
10. Signed Invitation letter on the company letterhead from the business partner with a red Chinese rubber stamp in Chinese or English – if business
11. The invitee person's Valid ID copy of both sides on the same page as the Signing Authority who has signed the Invitation letter
12. Chinese Company Registration Certificate
13. If you have a sponsor, a letter from your sponsor stating your relationship and the reason for sponsorship
14. Sponsor bank statement for the last 6 months, sponsor bank salary slips last 3 months
15. **Covering + Invitation letter should be addressed - To Visa Officer, Consulate General of China, New Delhi.**