NETHERLAND VISA CHECKLIST

Govind
Visa | Air Tickets | Holidays

No	Documents Required
01	**Travellers Details** • Passport should be valid for at least 6 months from the date of departure from Netherlands. • Handwritten passport and passports valid for more than 10 years are not accepted. • Photo dimensions: 35mm x 45mm on matte finish paper with white background. • Face should cover 80%, non-smiling, without glasses or head covering (unless for religious or ethnic reasons), and not previously used in a visa.
02	**Travel Details** • Copy of confirmed Arrival and Departure tickets • Copy of confirmed Hotel reservation showcasing the Hotel Address, Contact Number, Applicant's Name and Dates of Reservation for all days of travel.
02	**If Employed** • Provide the following company letters on official letterhead, including the applicant's name, designation, and signature of the authorized signatory (Consulate general of Netherland / Embassy of Netherland, New Delhi): ◦ Leave Sanction letter (OR) No Objection Certificate. ◦ Payslips of last 3 months. ◦ Company Appointment Letter (if the applicant has recently switched the company). ◦ 3 years' ITR or Form 16 (Part A & Part B) is required. ◦ Personal bank statement should be for the last 6 months with the bank's sign & seal or E-Statement showing healthy balance.
03	**If Self-employed** ◦ Cover Letter on official business letterhead including the applicant's name, designation, and signature of the authorized signatory. (Consulate general of Netherland, Netherland / Embassy of Netherland, New Delhi) ◦ Valid proof of Business Registration Certificate, such as GST certificate, Certificate of Incorporation, Partnership Deed, MOA, etc. ◦ For Partners, LLPs, or Directors: Business ITR for the last 3 years is required along with personal ITR ◦ For Self-Employed Individuals: 3 years' Personal / Company ITR ◦ Personal bank statement should be for the last 6 months with the bank's sign & seal or E-Statement showing healthy balance.
04	**Specific Mandates** • All documents should be in English. If a document is in any other language, an official translation of the same should be submitted. • Embassy or Consulate may request additional documents or personal interview with the applicant on a case-by-case basis. • If married & name is not stated in passport then required marraige certificate.
05	**Sponsor documents** • Sponsorship letter from the sponsor stating the applicant’s details and particulars for the trip. • Employment proof of the sponsor. • Bank statement of the sponsor. • Government ID proof (Passport, Driving license, PAN card) of the sponsor if the sponsor is from India. • If the sponsor is from Australia, then a passport/driving license copy of the sponsor.
06	**Minor Travelling Alone** • Obtain written consent from both parents or legal guardians. • Provide signed copies of the passports or photo IDs of the parents or legal guardians. • If applicable, include a No Objection Certificate (NOC) from the parents.
07	**Staying with friends and family** • Invitation letter from the invitee. • Visa Copy or Resident Permit along with the ID/Passport of the inviting person. • Address proof of the Invitor with the permanent address and contact number of the inviting person.
08	**If Visiting for Business Purpose** • Invitation letter for company on thier letter head with complete details of your trip. • Bank statement of last 6 months with sign & stamp, company registration certificate & ITR of last 3 years of the company which will bare your travel expenses.

KINDLY CONSIDER THE FOLLOWING INFORMATION AS IMPORTANT BEFORE APPLYING FOR VISA:

- Visa fees & Service Charge are non refundable against any refusal or cancellation.
- Visa grant or refusal is at the sole discretion of the embassy.
- Visa processing time is decided by the Foreign Missions.

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